



South East Cornwall Multi Academy Regional Trust

Careers Education, Information, Advice and Guidance Policy

This is a Trust wide adopted policy – individual schools will populate the policy with specific details - please visit the individual school website.

Date	Changes
24/09/24	Templated drafted
06/10/2026	Reviewed and updated for this academic year

Adopted Date: 25th October 2024

Status: Approved

Review period: October 2027

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Rationale

High quality careers education and guidance in school or college is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.

As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

Commitment

Saltash Community School is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about approved technical education qualifications and apprenticeships. Saltash Community School is fully aware of the responsibility to set students on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

Saltash Community School endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

Aims and Objectives

Saltash Community School's policy for Access to other education and training providers has the following aims:

To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships.

To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.

To reduce drop out from courses and avoid the risk of students becoming NEET (Young people not in education, employment or training).

Roles and Responsibilities

This policy has been developed and is reviewed annually by the Careers Leader and Line Manager (*Mrs E. Gue and Headteacher*) based on current good practice guidelines by the Department for Education.

Statement on Provider access (The Baker Clause)

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- explain what career routes those options could lead to.
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider) 56.
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- City College

- Cornwall College
- NCS Programme
- Falmouth university
- Military
- Plymouth university
- Plymouth Arts College
- Achievement training
- Oxford Brookes university
- Plymouth Marjon's
- Cardiff university
- Unifrog
- Babcock

Destinations of our pupils

In 2026, our year 11 pupils moved to range of providers in the local area after school:

Cohort size 191

- NEET 1.6%
- Full-time education 84.4%
- Unknown 7.3%
- Apprenticeship 6.7%

Last year our year 13 pupils moved onto a range of destinations including university, Apprenticeships, Gap years and employment.

Management of provider access requests

Procedure

Requests for access should be directed to *Emma Gue*, Careers Leader. *Emma Gue* may be contacted by telephone or email, egue@saltashcloud.net, Tel 01752 843715.

Opportunities for access

The school offers the six provider encounters required by law and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

School's provision against Gatsby Benchmarks

Due to the changes in the criteria to achieve Gatsby Benchmarks, we have currently secured 4 and we are working on the remaining 4 specifically focusing on Benchmark 2 and 4 as this was identified by the Internal Leadership review that we had in April 2026.

Delivery of CEIAG

CEIAG is principally delivered to all students in KS3-KS5 through our PD/PSHE Curriculum, tutor sessions and within subject areas. With our mantra Good Careers is everyone's responsibility we teach this through our Spiral Curriculum covering the 6 CDI principles:

- Grow throughout life.
- Explore possibilities.
- Manage career.
- Create opportunities.
- Balance life and work
- See the Big picture.

Lessons are structured using a range of resources and the best material available, tasks are completed within student exercise books with assessment to establish understanding. Our taught Curriculum is supported using online resources including:

- Unifrog
- Skills Builder
- Career Pilot

In addition, we also pay for external advice and guidance by CSW to support our KS4 and KS5 students and we also involve many external providers within lessons and at events that we hold for both parents and student. Our provision reflects our school vision 'Bright Horizons-Confident Leaders'. All Careers activities, Interventions and opportunities are recorded on Compass +, ensuring that we hold accurate records for all students.

Equal Opportunities

Our school is committed to ensuring that the careers provision is relevant to our pupils and the advice and guidance is appropriate, impartial, unbiased and independent of ability, social and cultural background, religion, sexual orientation, as well as physical and emotional needs.

Monitoring and Evaluation

The careers policy and programme is regularly monitored and evaluated through a variety of techniques, such as through learning walks and lesson drop in, analysis of annual destinations information, the use of Compass Plus to assess the meeting of Gatsby Benchmarks, student completion of the Future Skills survey, stakeholder feedback where appropriate, and effective links with local businesses, industry, educational establishments, and training providers to ensure:

- Its relevance to students' needs
- Effective links to the PD Department, Sixth Form and School Development plans;
- Effective response to change, both locally and nationally, and to education and employment trends
- Effective links to our Partnership Agreement with Careers South West as well as the Careers Enterprise Network
- That parents are kept informed of the opportunities, events, and information relevant to their child(ren)

